

**CENTRAL SANSKRIT UNIVERSITY**  
Under Ministry of Education  
**GURUVAYOOR CAMPUS**  
Puranattukkara Thrissur 680551

**NOTICE**

Dt.01.02.2023

It is observed that some students are not attending the classes regularly, which may affect their percentage of attendance. No relaxation for attendance will be given to the students for the examination purpose without obtaining solid proof and recommendation of the class in charges in written (75% attendance is mandatory to attend the examination) . The students are hereby strictly directed to attend the classes regularly.

Further, the students those who are under medical leave are hereby directed to submit the medical certificate to their class in charges in time that is while on availing. Medical leave without the recommendation of class in charges will not be entertained. Later application for the medical leave in order enhances the percentage of attendance for the examination purpose will not be acceptable.

1/1. 1.2.23  
(PROF. L K SAHOO)  
DIRECTOR

**Copy for information and n.a. pl. to :-**

1. Circulation among the students through the website.
2. Circulation among the class in charges/HODs with the request to inform their students and to comply the procedure.
3. To the concerned
4. Notice file
5. Concerned file