The Annual Quality Assurance Report (AQAR) of the IQAC
(For Universities)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year 2019-20.*

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution   GURUVAYOOR CAMPUS, PURANATTUKARA, KERALA
CENTRAL SANSKRIT UNIVERSITY, NEW DELHI.

- Name of the Head of the institution :   Prof. E M RAJAN
- Designation: DIRECTOR

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.   0487-2307608

- Mobile no.   91-9446037208

- Registered Email rss.guruvayoor@gmail.com

- Alternate Email

- Address   : GURUVAYOOR CAMPUS

- City/Town   : PURANATTUKARA, THRISSUR

- State/UT   : KERALA

- Pin Code   : 680551

2. Institutional status:
- University: State/Central/Deemed/Private: Central
(Tick appropriative)
- Type of Institution: Co-education/Men/Women: Co-education

- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Centrally funded/state funded/Private : CENTRALLY FUNDED. (please specify)

- Name of the IQAC Co-ordinator/Director: Dr. E.R.NARAYANAN

- Phone no. /Alternate phone no. : 0487-2307608

- Mobile: 9167081556

- IQAC e-mail address: rss.guruvayoor@gmail.com

- Alternate Email address: naaccsugc2021@gmail.com

3. Website address: www.csu-guruvayoor.edu.in

  Web-link of the AQAR: (Previous Academic Year): https://www.csu-guruvayoor.edu.in/iqac.html

4. Whether Academic Calendar prepared during the year? YES

Yes/No....., if yes, whether it is uploaded in the Institutional website: http://www.sanskrit.nic.in/

Weblink: http://www.sanskrit.nic.in/uploads/Academic_calander_2019_2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	A+	3.25	2011	from:2011 to: 2015
2nd				from: to:
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 05-08-2011

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

> *Note: Some Quality Assurance initiatives of the institution are:*
>   *(Indicative list)*
> - *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
> - *Academic Administrative Audit (AAA) conducted and its follow up action*
> - *Participation in NIRF*
> - *ISO Certification*
> - *NBA etc.*
> - *Any other Quality Audit*

8. Provide the list of Special Status conferred by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. - NA

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes
*upload latest notification of formation of IQAC
http://www.sanskrit.nic.in/iqac/uploads/2019_09_04_IQAC_Notification.pdf

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes/No
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes -   No √

        If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

        * Teaching and learning as the major objective.

        * Motivating major and minor research projects

* Initiating Human Resource Management

* Initiation of the development of physical infrastructure facilities.

* Motivation for maintenance of discipline, morality and ethics.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Teaching in traditional way of oral interactions. 2. Memorizing the students to memorize the fundamental texts beyond the limited syllabus 3. The Propagation of the different epistemologies in Sanskrit such as original ancient texts supported by the apt commentaries upfront. 4. Other activities like Sports extra-curricular activities and skill enhancement programme, art and craft hand made, professional development programmes, NSS, Swacha Bharat Abhiyan and free Plastic campus etc.	1.-4.Good resuts of students in different competitions like Vakyartha, Natyotsava, youth Festival, Vagvardhini, Seminars, Symposia etc. in National levels. The students have gained many medels rewards and awards.

14. Whether the AQAR was placed before statutory body?   Yes /No:

   Name of the statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?
Yes   Date: DEC. 2016

 16. Whether institutional data submitted to AISHE: Yes

        Year: 2020   Date of Submission:

17. Does the Institution have Management Information System?
   No √

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS			
1.1 Curriculum Design and Development --NA			
1.1.1 Programmes for which syllabus revision was carried out during the Academic year			
Name of programme	Programme Code	Dates of revision	
1.1.2 Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year NA			
Programme with Code	**Date of Introduction**	**Course with Code**	**Date of Introduction**
1.2 Academic Flexibility -- NA			
1.2.1 New programmes/courses introduced during the Academic year **--**			
Programme/Course		Date of introduction	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year. **-- NA**			

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)					

1.3 Curriculum Enrichment		
1.3.1 Value-added courses imparting transferable and life skills offered during the year		
Value added courses	Date of introduction	Number of students enrolled
Yoga & Ayurveda Sahitya,	2016-17 onwards	48 (BOTH)
Yoga – 10 days workshop		55 (**B.Ed. 1st Year students**)
Art & Craft		50(**B.Ed. 2nd Year students**)

1.3.2 Field Projects / Internships under taken during the year	
Project/Programme Title	No. of students enrolled for Field Projects / Internships
Internship for B.Ed. Students	**50** (**B.Ed. 2nd Year students**)
School Understanding Program	**55** (**B.Ed. 1st Year students**)

1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes
(Please see the link point no. 2.7.1)				
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				

Structured feedback is obtained from various stakeholders which is analyzed and various steps are taken for the overall development of the institution. Feedback from Students – The IQAC cell gets feedback from the students on teachers' interaction in class, teaching methodologies, the approach towards students and curricular aspects, at the end of every semester. This is analyzed for any shortcomings and if there are any, then corrective measures are taken in conjunction with the respective teacher. The Head of the Department and the Principal maintain quality in the teaching learning process.

With a view to propagating Sanskrit among the public the Campus has undertaken the programme; with the successful support of the parents; the students and teachers have actively involved in Sanskrit learning.

With the help of the students and the staff in Distance Education who have actively come up to teach what they have learned; we have successfully implemented the goal more liberally.

The versatile nature of the Distance Education and the Courses like Diploma, Certificate and Bridge Courses in Pali, Prakrit and journalism give an almost good impact in attracting the public to Sanskrit arena.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year – 2019-20

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
P.Shastri-1	60	35	31
P.Shastri-2	60	21	21
Shastri - 1	60	72	68*
Shastri – 2	60	68	68*
Shastri - 3	60	65	65*
Acharya - 1	25 per Dept. (4×25=100)	50	44
Acharya - 2	25 per Dept. (4×25=100)	41	41
S.Shastri – 1	55	55	55
S.Shastri - 2	50	50	50
Dip. In Yoga & Ayur.	40	56	48*

Note: * Extra seats were provided with special permission from H.Q.

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year 2019-20	Number of students enrolled in the institution (UG) P.Shastri+Shastri+S.Shastri+ Diploma	Number of students enrolled in the institution (PG) Acharya+V.Varidgi	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
Regular	52+201+105+48	85+4	8	19	27
M.S.P.	32+90+ 8 (Certificate Course)	133			

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used

	Resources)				
27	27	yes	4	01	Yes

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors are trusted counsellors or guides who can be helpful in so many ways.

Student mentoring is an integral part of Campus.

The teachers meet their students regularly and form a bond between the students. They perform academic evaluation of the students and guide them accordingly.

Needy students are directed to the campus counselling cell. Teachers meet the student's parents once in a year.

Weak students are identified and are directed to the remedial coaching session/student support programme in the campus.

In our institution, teaching system has been introduced for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as teachers for students allotted to them.

The students have felt to confide in their teachers. This is a continuous process till the end of academic career of student. The aim of student teachership is –

1. To enhance teacher –student relationship.

2. To enhance student's academic performance and attendance.

3. To minimize student's dropout ratio.

4. To monitor the student's regularity and discipline.

5. To enable the parents to know about the performance of regularity of wards.

The IQAC had taken the initiative of implementing the teaching of students. Students are based on the streams of studies and also according to their core subjects.

6. To enhance the Bi-lingual skill among students

7. Encouraging students in Sastrartha practices.

8. Encouraging students in Tenali & Pune Parikshas.

They are divided into groups of 20-25 students.

Teachers maintain and update the teaching format after collecting all necessary information.

Teachers are expected to offer guidance and counselling as and when they required.

It is the practice of teachers to meet students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
495+263=758	**27**	**No**

2.4 Teacher Profile and Quality --

2.4.1 Number of full-time teachers appointed during the year --

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
				24

2.4.2 Honours and recognitions received by teachers -
(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
	NIL	**NIL**	**NIL**

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year.

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination.	Date of declaration of results of semester-end/ year- end examination
P.shastri 1	75-124, 451-452	Year	31-7-2020	**15/08/2020**
P.shastri 2		Year	31-7-2020	**26/08/2020**
Shastri - 1	1125-1456	Semester	30-8-2020	**2nd Sem – 12-10-2020**
Shastri - 2		Semester	30-8-2020	**4th Sem – 12-10-2020**
Shastri - 3		Semester	4-9-2020	**6th Sem – 2-11-2020**
Acharya -1	1246-1469	Semester	30-8-2020	**2nd Sem – 14-10-2020**
Acharya -2		Semester	4-9-2020	**4th Sem – 4-11-2020**
S. Shastri -1 (B.Ed.) I Year	1550-2556	Year	30-8-2020	**20-10-2020**
S. Shastri -2 Year (B.Ed)		Year	4-9-2020	**29-10-2020**

2.5.2 Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year --

Do not include re-evaluation/ re-totalling

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)
Updating in progress.

U.G.,P.G., & Ph.D. programs. (Displayed in website of the H.Q. - http://www.sanskrit.nic.in/ https://www.csu-guruvayoor.edu.in/)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final Semester /year examination	Pass Percentage
75-124, 451-452	P.shastri 1	31	31	100%
	P.shastri 2	21	21	100%
1125-1456	Shastri -1	68	68	100%
	Shastri - 2	68	68	100%
	Shastri -3	65	65	100%
1246-1469	Acharya -1	44	44	100%
	Acharya -2	41	41	100%
1550-2556	S. Shastri -1 (B.Ed.)	55	55	100%
	S. Shastri -2 (B.Ed.)	50	50	100%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
https://drive.google.com/drive/folders/1kfXwMh0hldp8DptHy-60becz5jxRKMUQ?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Promotion of Research and Facilities

3.1.1 Teachers awarded National/International fellowship for advanced studies/ research during the year
NIL

	Name of the teacher awarded the fellowship	Name of the Award	Date of Award	Awarding Agency
National				
International				

3.1.2 Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year-

Name of Research fellowship	Duration of fellowship	Funding agency
NIL	**NIL**	**NIL**

3.2 Resource Mobilization for Research - NIL					
3.2.1 Research funds sanctioned and received from various agencies, industry and other organizations *****					
Nature of the Project	Duration	Name of the		Total grant	Amount

		funding Agency		sanctioned	received during the year
Major projects					
Minor Projects					
Interdisciplinary Projects					
Industry sponsored Projects					
Projects sponsored by the University					
Students Research Projects *(other than compulsory by the University)*					
International Projects					
Any other(Specify)					
Total					

3.3 Innovation Ecosystem

3.3.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year.

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Manuscriptology workshop sponsored by RSSGC& National mission for Manuscript	**Sahithya**	11-102019 to 31-10-2019

3.3.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year (Nil)

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.3.3 No. of Incubation center created, start-ups incubated on campus during the year (N A)

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.4 Research Publications and Awards

3.4.1 Ph. Ds awarded during the year *

Name of the Department	No. of Ph. Ds Awarded
Sahithya	5
Adwaita Vedanta	1
Shiksha Shastra	1
Nyaya	1

3.4.2 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Shiksha Shastra	13	5.327
	Modern Subjects	7	6.014
	Sahitya	6	
	Vedanta	4	
	Jyothisha	3	
	Vyakarana	1	
International	Modern Subjects	4	
	Shiksha Shastra	3	

3.4.3 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Shiksha Shastra	14
Modern Subjects	10
Vyakarana	3
Vedanta	3
Jyothisha	1

3.4.4 Patents published/awarded during the year (N A)

Patent Details	Patent status **Published/Filed**	Patent Number	Date of Award

3.4.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index (N A)

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.4.6 h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science) (N A)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.4.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	6	62	-	-
Presented papers	3	41	-	-
Resource Persons	-	8	-	-

3.5 Consultancy

3.5.1 Revenue generated from Consultancy during the year (N A)

Name of the Consultant(s) department	Name of Consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)

3.5.2 Revenue generated from Corporate Training by the institution during the year (N A)

Name of the Consultant(s) & Department	Title of the Programme	Agency seeking training	Revenue generated (amount in rupees)

3.6 Extension Activities

3.6.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year – **NIL**

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **coordinated** in such activities	Number of students participated in such activities

3.6.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year. **NIL**

Name of the Activity	Award/recognition		Awarding bodies	No. of Students benefited

3.6.3 Students participating in extension activities with Government Organizations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year. (Nil)

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** in such activities	Number of students participated in such activities

3.7 Collaborations

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year (Nil)

Nature of Activity	Participant	Source of financial support	Duration

3.7.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year . **NIL**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant

3.7.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year – **N.A**

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
	17.8 lakhs

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	15.15 acres	Nil
Class rooms	30	Nil
Laboratories	Comp. lab – 2, Language Lab- 1 Psychology Lab -1 ICT Lab - 1	Nil
Seminar Halls	1	Nil
Classrooms with LCD facilities	No	Nil
Classrooms with Wi-Fi/ LAN	No	Nil
Seminar halls with ICT facilities	1	Nil
Video Centre	No	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Nil
Others	-	Nil

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granth	Partially	3.0	Work is going on

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books Reference Books	36154	3934082	357	126791	36511	40,60873
e-Books	-	-	-	-	-	-
Journals	283	254598	59	60180	342	3,14778
e-Journals	1	2500	1	2500	2	5000
Digital Database	OPAC	-	-	-	-	-
CD & Video	33	-	-	-	33	-
Library automation	egranth Version - 3	-	-	-	-	-
Weeding (Hard & Soft)	1177	57,995	-	-	1177	57,995
Others (specify) Manuscripts	170	-	-	-	170	-

4.2.2 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc . NIL

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	60	2	BSNL , Kerala Vision	1 (in library)	NO	7	8	100 MBPS	-
Added									
Total	60	2	BSNL , Kerala Vision	1 (in library)	NO	7	8		-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)
100 MBPS

4.3.3 Facility for e-content - Nil	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year **✱** Weblink -https://drive.google.com/drive/folders/15Mu3a3kFiYod7hNNJLgLjm10r4LsIlwj?usp=sharing			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
46515500/-	45827184/-	47136800/-	47135007/-

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support ✱

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Central Sanskrit University, New Delhi	290	2499172/-
Financial support from other sources			
a) National			
b) International			
c) State	E-Grantz – SC/ST/OEC STUDENTS	47	415809/-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., ✱

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
21 Days of bhasha-bodhanavarga I Education Department	2015-16 onwards	55	No
Yoga classes	2015-16 onwards	55	No

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year				
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam
2019 -20	NET coaching	25	No	2
2019 -20	PSST entrance exam coaching	40	No	10

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year *

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

5.2 Student Progression
5.2.1 Details of campus placement during the year.

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-20	58	Shastri	Sahithya, Jyothisha, Vedanta, Nyaya	S.S.U.S. kalady N.S.University Tirupati	Acharya

5.2.3 Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	1	**OR0450600338 -2020**
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other (K-tet)	8	406645, 403662, 406918, 407499, 806219, 407420, 401449, 404 626

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
YOGA day	College	All students
Sanskrit Saptaah Samaroh	College	Secondary Level to PhD
National Sports Day	College	Campus team VS Amala team
Onam	College	All students and staff
Hindi Pakhvada	College	All students
Swachh Bharat Mission	College	Students, teaching and non teaching staff

Rashtriya Ekta Diwas	College	Shastri, Acharya and Shiksha Shastri
Kerala Piravi Sresht Bhasha Dinacharanam	College	All students
Constitutional Day	College	All students
Birth Anniversary of Swami Vivekananda-Youth Day	College	All students
Maatrubhaasha Dinam	College	All students
Oriental Poet meet	College	All students
Literary Competition	College	All students
Fine Arts	College	All students
Annual Sports and College Games	College	All students

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2019-20	3rd Prize (Natya Mahotsava)	National	-	Cultural		32 Students were participated
	2 First Prizes, 5 Second Prizes, 3 Third Prizes (Inter Campus Youth Festival)	National		Cultural		48 Students were participated
	3 Gold Prizes, 5 Silver Prizes, (Inter Campus Youth Festival)	National	Sports			

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement –

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Yes. As the continuation of the alumni meetings held in 2012 the members retained in the committee are the same. As per the records there are 21 members available.

5.3.2 No. of registered Alumni:

21

5.3.3 Alumni contribution during the year (in Rupees) **:**

Nil

5.3.4 Meetings/activities organized by Alumni Association **: NA**

Organized two alumni meetings on 9/11/2019 & 7/03/2020 through online platform.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) *	

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) *

Decentralized Governance is accomplished by bestowing the required autonomy on all Units in the organizational structure by the H.Q. so as to instill responsibility and accountability and allow the freedom to execute duties effectively.

The strategic plans for an academic year are planned out by the IQAC in consultation with the Principal. Duties and responsibilities for the staff are charted by the principal as work allotment for the year in consultation with office.

Different committees that are formed to facilitate the co-curricular, extracurricular and extension activities of the Campus.

Each of them is managed by nominated committee members comprising a coordinator, joint co Ordinator and other members who oversee the activities.

The decentralization intended here is with a view to developing the qualities in different forms such as in teaching, learning and propagating the different epistemologies in Sanskrit.

It includes the daily practice of fundamental teaching and learning through memorizing the different kernels from the original ancient texts supported by the apt commentaries upfront.

As a result, the qualities of learning have grown considerably in recent years.

Furthermore, taking these fundamental activities in consideration the plan in more updated mode will be in be implemented in future.

6.1.2 Does the institution have a Management Information System (MIS)? (N A)
 Yes/No/Partial:

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

Curriculum Development :.	Curriculum is designed and implemented by Central Sanskrit University, New Delhi. Faculty members are assigned as members in Board of studies for the revision and restructuring of curriculum for different streams.
Teaching and Learning :	curriculum based teaching, giving equal importance to blackboard and ICT enabled teaching is practiced by the faculty, students are motivated in the field of study through vagvardini, assignments, debates etc. Remedial classes are conducted to help the slow learners to improve their academic performance. Teachers are encouraged to attend refresher courses and orientation programmes to improve the quality of teaching.
Examination and Evaluation:	semester vise internal evaluation are done through class tests, assignments, library works surprise tests

	etc. Teachers make an analysis of the performance of the students after every internal evaluation and external examination.
Research and Development:	Teachers are kept updated about available opportunities for research projects. Ph. D programmes, major and minor projects , research publications and research guidance are undertaken by teachers. In order to develop research aptitude in students, Information about research programmes in various subjects are also given to students in order to develop an orientation towards research.
Library, ICT and Physical Infrastructure / Instrumentation:	ICT enabled teaching methods is practiced and internet facilities are upgraded fir increases academic purposes. Upgradation of computational facilities of departments and introduction of new computers in computer lab enabled learning more efficient. Campus has a well equipped library with many books, also each department has departmental library with books in relevant subjects. All departments are provided with computer, internet and printer.
Human Resource Management:	Students being as a prime human resource, the campus strives to develop the resource through variety activities like NSS, social cultural activities. Teaching staff are equipped through refresher courses, workshops, seminars etc.
Industry Interaction / Collaboration :	NA
Admission of Students:	Admission to various academic programmes is carried out in merit basis as per the rules and regulations of Central Sanskrit University New Delhi. Admission process is clearly outlined in the university website. Director assisted by administrative staffs and faculties coordinators conduct the admission in the campus. Admission of students are conducted as per the norms of the university. The centralized allotment procedure followed in the university ensures timely completion of admission procedure.

6.2.2:   Implementation of e-governance in areas of operations:

- ❖ Planning and Development   : Campus website is systematically updated with all the required information. The departments of the campus are provided with internet connections with access to emails. The students feedback is collected through e feedback forms.

- ❖ Administration : Notice display system for students and staff. Computerized accounts and office.The awareness among students are created through campus website, academic calendar, circulars etc. The campus regularly enhances the internet connectivity facility. CCTV cameras are installed in the campus.
- ❖ Finance and Accounts : In order to maintain transperancy all the payments done or received are done online or through cheques. Salaries of Faculties and staffs' are credited directly in the bank account.
- ❖ Student Admission and Support : Admission of students are conducted as per the norms of the university. The centralized allotment procedure followed in the university ensures timely completion of admission procedure. Progression of students in attendance and academic performance are monitored continually. Result analysis is done.
- ❖ Examination : External theory and practical examinations are conducted as per the norms of Central Sanskrit University New Delhi. Online portal is available for all examination associated activity. Examination registration fee payment are all done through this portal.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year * **NIL**

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year * **NIL**

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Orientation Program	5	**4/6/2020 to 1/7/2020**

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Part time	Permanent	Part time
24	13	14	9

6.3.5 Welfare schemes for

Teaching	**Nil**

Non teaching		**Nil**
Students		**S.W.C.**

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly * (with in 100 words each)

Internal audit is looked after by the University and it arranges for the same from time to time. However, external audit is being conducted every year. A team deputed from the AG office for the said purpose visited the Campus during 2019-20 and successfully completed the auditing work.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)   -- NA

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose

6.4.2 Total corpus fund generated   -- NA

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	-
Administrative	Yes	A.G.	Yes	H.Q.

6.5.2 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable) (N A)

6.5.3 Activities and support from the Parent – Teacher Association (at least three) NA

6.5.4 Development programmes for support staff (at least three)

6.5.5 Post Accreditation initiative(s) (mention at least three)

6.5.6

a. Submission of Data for AISHE portal : (Yes /No) YES

b. Participation in NIRF   : (Yes /No) NO

c. ISO Certification   : (Yes /No) NO

d. NBA or any other quality audit   : (Yes /No) NO

6.5.7 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2019	National Seminar	24-06-2019	24/06/2019	120
2019	Bhashabodhanavarga- 10 days spoken Sanskrit camp	1-08-2019	1-10/08/2019	120
2020	2 days Seminar on 'Prasthaanatrayavimarsha'	19-02-2020	19&20/02/2020	60

| 2020 | 10 days yoga workshop | 11/02/2020 | 11/02/2020-20/02/2020 | 100 |
| 2020 | 3days National Seminar | 24/02/2020 | 24-26/02/2020 | 100 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) NIL

Title of the programme	Period **(from-to)**	Participants	
		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	
Provision for lift	No	
Ramp/ Rails	Yes	
Braille Software/facilities	No	
Rest Rooms	No	
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 Inclusion and Situatedness   - NIL

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics: NIL

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics - NIL		
Activity	Duration (from-------to-------)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Being the Traditional Institution, it always promotes Vegetarianism.**
- **Encourages to cut the use of plastic.**
- **Encourages to plant more saplings in the Campus.**
- **Compost facility installed in the Campus for proper management of the waste.**
- **Alternative energy facilities are mooted to be installed.**

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. Thrissur being the cultural capital of Kerala has been a boost to the Campus in propelling the institution to reach the sky-limits as the Campus has always excelled in the Cultural activities of the All India Competitions conducted by the Sansthan, hitherto Central Sanskrit University, New Delhi.
2. The Campus has also instilled confidence in itself to compete with other Campuses under the Sansthan in the Academic competitions, which resulted in bagging All India Youth Festival Champion trophy in 2017-18 and also it stood second in All India Youth Festival in 2018-19.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Guruvayoor Campus has been strong in the Cultural events of All India Youth Festival and the All India Drama Festival (Kaumudi Mahotsav) conducted by the Sansthan every year. It scored first prize in Drama Competitions in most of the times and also bagged many first prizes in the cultural programmes of the All India Youth Festivals. However, 2017-18 proved to be a turning point as this Campus bagged the Champions Trophy for the first time. It bagged a total number of 48 prizes out of which 13 were gold medals. For the first time it could prove its mettle in the academic arena also. From that year onwards, it has been considered as a strong contender in the academic activities also. Now, it is striving hard to safeguard its image. The teachers, students with the help and guidance of the authority have been trying hard to live up to their reputation. In 2019-20 All India Youth Festival was held at Puri (Odisha) Campus and this Campus stood third in the overall position.

8. **Future Plans of action for next academic year (500 words)**

1. To continue its strong point of cultural power, which is its main strength.
2. To continue its newly acquired reputation of an academic power and to prove its vigour in the Sanskrit and Traditional fields.
3. To encourage more students to participate in All India University level Games & Sports competitions.
4. To start new diploma/short period courses in Jyotisha, theatre, drama and Sanskrit journalism etc.
5. To strengthen research activities to encourage more students to participate.

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*